



**US** Composting  
Council®

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# EXHIBITOR

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## HANDBOOK



*Making Waves*  
USCC COMPOST CONFERENCE 2024



February 6 – 9, 2024 | Daytona Beach, FL

OCEAN CENTER DAYTONA BEACH | EXHIBIT HALL | 101 N. ATLANTIC AVE. | DAYTONA BEACH, FL 32118



*Make Your Trade Show Experience Successful*

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# Show Information

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## Important Deadlines:

- **Large Booths Move In (30x60):**  
Tuesday, February 6, 2024 at  
6:00 am - 10:00 am
- **Exhibitor Move In:** Tuesday,  
February 6, 2024 at 10:00 am -  
5:30 pm
- **Welcome Reception:**  
Tuesday, February 6, 2024 at  
6:00 pm - 8:30 pm
- **Show Hours:**
  - Wednesday, February 7,  
2024 at 8:00 am - 5:00 pm
  - Thursday, February 8, 2024  
at 8:00 am - 2:30 pm

## • Move Out:

Thursday, February 8, 2024 at  
2:30 pm - 5:30 pm

- *Driver check in: 4:00 pm at  
the Ocean Center*

## Show Decorator

- GEMS Events:  
Cathy Gilbert  
(407) 438-5002 x113  
cathy@gemsevents.com  
[www.gemsevents.com](http://www.gemsevents.com)

**NOTE:** Large Equipment will be moved in  
on a schedule released in early January.

# More Important Dates and Deadlines

Booth Furnishings, Shipping, and Ancillary Services

## Tuesday, January 2, 2024

Advance shipments allowed to arrive at Warehouse. See the address below.

## Monday, January 15, 2024

Pre-Order Discount Deadline. All orders must be received with payment in full by this date to receive discounted pricing.

## Thursday, February 1, 2024

Last day for Advance Shipments to arrive at Warehouse without surcharges.

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### Provided Booth Equipment

Provided Booth Package will include:

- Pipe & Drape,
- (1) 6' Table Skirted

(black or sky blue skirts alternating)

- (2) Chairs
- Wastebasket
- Black on white ID Sign



## Advance Shipments

Shipments should arrive between **Tuesday, January 2, 2024** and **Thursday, February 1, 2024** and addressed to: **11580 Ryland Court, Orlando FL 32824. Do not ship to the hotel.**

Please print the advance shipment labels by going to your GEMS Online Service Portal (this was emailed to you from GEMS. If you need it sent again, please see GEMS contact in this handbook).



# Show Colors

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## Flooring

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Exhibit area / booths will be carpeted except for 30' x 60' booths which will be concrete flooring. Color is tuxedo. 30' x 60' booths do not include carpet; however they can be ordered separately via GEMS.

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## Drape Color

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Black/Sky blue

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## Booth Size

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10' x 10' increments

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# Shipments



## Direct Shipments

*Direct shipments will be accepted on Tuesday, February 6, 2024*

- Please print the direct shipment labels by clicking on that option in the left hand menu in your GEMS Online Service Portal
- Receiving only during exhibitor move-in hours
- **Direct Shipment should be addressed to:** Ocean Center, 101 N Atlantic Ave, Daytona Beach, FL 32118 Daytona Beach, FL 32118
- **DO NOT SHIP TO THE HOTEL**



## Shipping and Freight

*GEMS is the exclusive provider of material handling services*

Material handling services include: unloading your exhibit material, storing for up to 30 days in advanced at the warehouse address, delivering to the booth space, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. Does not include the cost to transport your exhibit material to and from the convention or the event. There are two options for shipping advance freight—either to the warehouse or directly to show site.

Please go to your GEMS Online Service Portal to access shipping and freight information.



# What To Expect

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## **Booth Furnishing Rentals:**

For additional booth furnishings, please go to your GEMS Online Service Portal to order directly with GEMS.

## **Internet Service, Electrical Service, Air and Water Service:**

Please go to your GEMS Online Service Portal to access order forms for internet service, electrical service, and air and water service.

## **Labor and Equipment:**

Please go to your GEMS Online Service Portal to access labor and equipment information.

## **Floorplan (as of November 30, 2023):**

Floorplan is subject to change, and we'll send out a final floorplan closer to the Trade Show.

[www.compostconference.com/tradeshow-floorplan-2024/](http://www.compostconference.com/tradeshow-floorplan-2024/)

## **Hotel and Travel:**

Please go to the website below to access hotel and travel information.

[www.compostconference.com/accommodations](http://www.compostconference.com/accommodations)

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# Exhibitor Conference Registration

Exhibitors will receive the following amount of registrations below, based on their booth size. Exhibitors will pick up their registrations/name badges at the Exhibitor Registration Desk outside of the Exhibit Hall. The registration process for exhibitors will be sent via email to your company's representative from Lisa at Green Fern Events by the last week of November 2023.\*

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## **10x10 booth**

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2 complimentary conference registrations plus 2 discounted at \$475



## **10x20 booth**

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2 complimentary conference registrations plus 4 discounted at \$475



## **20x20 booth**

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3 complimentary conference registrations plus 6 discounted at \$475



## **30x60 booth**

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4 complimentary conference registrations plus 6 discounted at \$475

\* An appointed representative from your organization will have the capability to register and manage all passes within the system.

\* Only for companies that are not ruby/diamond/headline sponsors.



# Exhibit Hall Catering

## **Opening Reception in Exhibit Hall, Tuesday Feb 6th at 6:00-8:30 pm**

- USCC's annual membership meeting will be in the exhibit hall this year
- We added extra 30 min to this reception for networking, etc. Heavy Hors d'oeuvre
- Two drink tickets (used to be only 1) for all full conference attendees

## **Day 1 Wednesday Feb 7th**

(Note: There is no morning break because of Opening Keynote Session)

- Early Morning Coffee for Exhibitors 7:30 am
  - Continental Breakfast from 8:00-9:30 am
  - Unboxed Lunch from 11:30-1:45 pm
  - Networking Break from 3:15-4:15 pm
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## **Day 2 Thursday Feb 8th**

1. Coffee and Breakfast burritos/sandwiches for exhibitors in the early morning 8:00-9:00 am
2. Light Breakfast for morning Networking break 10:00-1:00 am
3. Lunch Ocean Center concessions will be open for purchasing (on your own)
4. Light Hors d'oeuvres and cash bar at the Closing Plenary and Awards Session

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### **GEM Contact**

Cathy Gilbert

(407) 438-5002 x113

[cathy@gemsevents.com](mailto:cathy@gemsevents.com)

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### **Green Fern Events Contact**

Lisa Tran

(209) 609-5003

[lisa@greenfernevents.com](mailto:lisa@greenfernevents.com)